

BREDHURST PARISH COUNCIL



To all councillors: you are hereby summoned to attend an
EXTRAORDINARY MEETING OF THE PARISH COUNCIL TO BE HELD
VIA MICROSOFT TEAMS
On Thursday 21st January 2021 at 6.30pm

DETAILS OF HOW TO ACCESS AND ATTEND THE MEETING ARE ATTACHED

Members of the public and press are invited to attend. Attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution. At the discretion of the Chair the meeting may be closed and then opened to the public for questions. Any items for full discussion will be placed on next month's agenda.

AGENDA

299. Apologies for absence

Cllrs to consider if apologies are acceptable.

300. Declarations of interests and declaration of acceptance of office of new cllrs

Cllrs to declare any pecuniary or non-pecuniary interests in matters to be considered on this agenda.

301. To approve the minutes of the meeting held on 2nd December 2020

302. To appoint a Locum Clerk and RFO

In view of the resignation of the previous Clerk, it is proposed that Bredhurst Parish Council appoints Melanie Fooks to carry out the duties of Locum Clerk and Responsible Finance Officer until a new Clerk is recruited.

ADJOURNMENT FOR A SHORT OPEN SESSION

303. Matters arising (for information only)

Cllrs to receive an update on action points from previous meetings.

304. Barn

Cllrs to receive a verbal update and consider a reopening date and any necessary measures to be taken.

305. Playing field access path

Cllrs to consider quotes received for levelling and turfing the pedestrian entrance to the field.

306. Website

Cllrs to receive an update from the working party and consider any necessary action.

307. Committees

Cllrs to consider changing the membership of the Personnel Committee, the Staff Line Management Committee and the website working party.

308. CCTV Policy

Defer to February meeting.

309. Correspondence Policy

Defer to February meeting.

310. Planning

- a. MBC Local Plan Review – cllrs to discuss and agree on action regarding the proposed Lidsing Garden Community development.
- b. Gibraltar Farm – Update.
- c. Any other planning matters.

311. Finance

- a. Financial statement and bank reconciliation – to receive and accept.
- b. Budget report third quarter. Deferred to February meeting.
- c. Budget 2021-22 (separate enclosure).
- d. To agree the Precept for 2021/22 (separate enclosure).
- e. Payments to be made by BACS unless specified otherwise.
- f. Financial Regulations Review and Financial Transaction Policy.

Ref	Details	Amount	VAT*	Total
85	HR Services Partnership – 10 hours pre-paid	710.00	142.00	852.00
86	Project Ink Ltd – Lidsing banners	300.00	60.00	360.00
87	Savills – field rental (Jan, Feb, Mar 2021)	112.50	-	112.50
88	Lucanus – Emergency Tree Work – Community Field	25.00	-	25.00
89	Clerk – holiday pay	294.02		294.02
90	Clerk – wages and office rental (January)			
91	Kompan – Play area inspection	142.00	28.40	170.40
D/D	Bytes – Microsoft Office (December)	8.82	1.76	10.58
D/D	Onecom – Barn internet	23.10	4.62	27.72

* VAT to be reclaimed.

312. Reports from parish councillors.**313. Reports from borough and county councillors (if present)****314. Correspondence****ADJOURNMENT FOR A SHORT OPEN SESSION****315. Close of meeting****316. Date of Next Meeting - Wednesday 3rd February 2021 at 6.30pm**

Melanie Fooks

Melanie Fooks, Parish Clerk, 15th January 2021

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