

# **BREDHURST PARISH COUNCIL**



To all councillors: you are hereby summoned to attend an  
**ORDINARY MEETING OF THE PARISH COUNCIL TO BE HELD**  
**VIA MICROSOFT TEAMS**  
On Wednesday 7<sup>th</sup> October 2020 at 6.30pm

**DETAILS OF HOW TO ACCESS AND ATTEND THE MEETING ARE ATTACHED**

Members of the public and press are invited to attend. Attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution. At the discretion of the Chair the meeting may be closed and then opened to the public for questions. Any items for full discussion will be placed on next month's agenda.

## **AGENDA**

- 229. Election of Chair and declaration of acceptance of office**
- 230. Election of Vice-Chair and declaration of acceptance of office**
- 231. Apologies for absence**  
Cllrs to consider if apologies are acceptable.
- 232. Declarations of interests**  
Cllrs to declare any pecuniary or non-pecuniary interests in matters to be considered on this agenda.
- 233. To approve the minutes of the meeting held on 2<sup>nd</sup> September 2020**
- 234. Cllr resignations**
- 235. Police briefing**

## **ADJOURNMENT FOR A SHORT OPEN SESSION**

- 236. Matters arising (for information only)**  
Cllrs to receive an update on action points from previous meetings.
- 237. Report on decisions taken under the COVID-19 scheme of delegation**
  - a. Village maintenance – hedge cutting
- 238. Barn**  
Cllrs to receive an update and consider a reopening date and any necessary measures to be taken.
- 239. Grounds maintenance**  
Cllrs to consider a new provider.

**240. Playing field**

Cllrs to receive an update and consider any necessary action.

**241. Dog control PSPO signage**

Cllrs to consider the adoption of the new PSPO and potential purchase of the signage proposed by MBC.

**242. Allotment fencing**

Cllrs to consider repairs to the fencing.

**243. Website**

Cllrs to receive an update on work done to date and any remaining work necessary, including the purchase of a domain name.

**244. Accessibility Statement**

Cllrs to review the draft and agree the statement.

**245. Social Media Policy**

Cllrs to consider moderation of social media posts.

**246. Planning**

- a. 20/504153 – 3 Blind Lane, Bredhurst – revision to proposed FFL following approval for the development of 4 no. new detached four bed dwelling houses with access and associated parking.
- b. MBC Local Plan revision.
- c. Any other planning matters.

**247. Finance**

- a. Financial statement and bank reconciliation – to receive and accept.
- b. Budget report second quarter.
- c. Payments to be made by BACS unless specified otherwise:

Ref	Details	Amount	VAT*	Total
55	Barge – grounds maintenance (August & September)	483.64	96.74	580.38
56	Playdale – log walk replacement (second half)	1670.00	334.00	2004.00
57	Savills – field rental (01/10-31/12)	112.50	-	112.50
58	Clerk – back pay	84.24	-	84.24
59	Clerk – overtime (June-September)	tbc	-	tbc
60	Clerk – expenses (paper & stamps)	10.80	-	10.80
61	Mike Searley – Barn grass cutting (11 <sup>th</sup> & 26 <sup>th</sup> September)	35.00	-	35.00
62	Mona Cleaning – Barn cleaning (September)	15.00	-	15.00
63	Rachel Ford – gardener (September)	60.00	-	60.00
64	James Carr – hedge cutting	920.00	-	920.00
65	PKF Littlejohn – external audit	200.00	40.00	240.00
66	MBC – PSPO dog control signage (tbc)	tbc	tbc	tbc
67	Appointment Business Machines (printing)	36.66	7.33	43.99
68	Clerk – wages and office rental (October)			
D/D	Bytes – Microsoft Office (September)	8.82	1.76	10.58
D/D	Onecom – Barn internet	23.10	4.62	27.72

\* VAT to be reclaimed.

**248. Reports from parish councillors**

**249. Reports from borough and county councillors (if present)**

**250. Correspondence**

**ADJOURNMENT FOR A SHORT OPEN SESSION**

**251. Staffing**

Cllrs to discuss staff overtime and other issues.

**252. Close of meeting**



Bex Ratchford, Parish Clerk, 1<sup>st</sup> October 2020

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