

# **BREDHURST PARISH COUNCIL**



To all councillors: you are hereby summoned to attend an  
**ORDINARY MEETING OF THE PARISH COUNCIL TO BE HELD**  
**VIA MICROSOFT TEAMS**  
On Wednesday 2<sup>nd</sup> December 2020 at 6.30pm

## **DETAILS OF HOW TO ACCESS AND ATTEND THE MEETING ARE ATTACHED**

Members of the public and press are invited to attend. Attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution. At the discretion of the Chair the meeting may be closed and then opened to the public for questions. Any items for full discussion will be placed on next month's agenda.

## **AGENDA**

### **278. Apologies for absence**

Cllrs to consider if apologies are acceptable.

### **279. Declarations of interests**

Cllrs to declare any pecuniary or non-pecuniary interests in matters to be considered on this agenda.

### **280. To approve the minutes of the meeting held on 4<sup>th</sup> November 2020**

### **281. Police briefing**

## **ADJOURNMENT FOR A SHORT OPEN SESSION**

### **282. Matters arising (for information only)**

Cllrs to receive an update on action points from previous meetings.

### **283. Casual Vacancy**

Cllrs to consider the applications to join the council.

### **284. Planning**

- a. MBC Local Plan Review – cllrs to discuss and agree on action regarding the proposed Lidsing Garden Community development.
- b. Any other planning matters.

### **285. Barn**

Cllrs to receive an update and consider a deep clean, a reopening date and any necessary measures to be taken.

### **286. Grounds maintenance**

Cllrs to consider quotes received for a new provider.

**287. Playing field**

Cllrs to consider quotes received for levelling and turfing the path next to the church shop.

**288. Website**

Cllrs to receive an update and consider the formation, membership and terms of reference of a working party.

**289. CCTV Policy**

Cllrs to consider the information received from the installer and the draft policy.

**290. Correspondence Policy**

Cllrs to consider the draft policy.

**291. Committees**

Cllrs to consider the formation, membership and terms of reference of a Personnel Committee and a Staff Line Management Committee.

**292. Policy and contract review**

Cllrs to consider whether to engage HR Services Partnership to review the staff contract and initial policies at an extra 5-7 hours work. Cllrs to consider whether to engage HR Services Partnership to provide additional policies and set a budget limit.

**293. January meeting**

Cllrs to consider whether to meet in January.

**294. Finance**

a. Financial statement and bank reconciliation – to receive and accept.

b. Budget report second quarter.

c. Payments to be made by BACS unless specified otherwise:

Ref	Details	Amount	VAT*	Total
79	TEEC Limited – website hosting and transfer	565.99	113.20	679.19
80	HR Services Partnership – 5 hours pre-paid	355.00	71.00	426.00
81	Kompan – play area inspection	tbc	tbc	tbc
82	Mike Searley – Barn grass cutting	tbc	-	tbc
83	Mona Cleaning – Barn cleaning	tbc	-	tbc
84	Clerk – wages and office rental (December)			
D/D	Bytes – Microsoft Office (November)	8.82	1.76	10.58
D/D	Onecom – Barn internet	23.10	4.62	27.72

\* VAT to be reclaimed.

**295. Reports from parish councillors****296. Reports from borough and county councillors (if present)****297. Correspondence**

## ADJOURNMENT FOR A SHORT OPEN SESSION

298. Close of meeting



Bex Ratchford, Parish Clerk, 25<sup>th</sup> November 2020

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